

SOCIAL WORKER SUPERVISOR

The City of Montebello, Fire Department is currently seeking a highly skilled and passionate Social Worker Supervisor to perform clinical, administrative, and management duties and responsibilities in the Montebello Community Assistance Program (MCAP). This position performs complex duties within a field-based response team, serving individuals impacted by homelessness and other vulnerable populations.

The ideal candidate will be knowledgeable in behavioral health programs, especially those targeting specialized populations, and will possess experience with clinical skills, program management, and implementation of innovative crisis response and supportive service programs.

DEFINITION:

Under direction of the Deputy Director, provides psychosocial needs assessments and behavioral services for at-risk clients and their families to assist them in solving their medical and social problems and in making effective use of the healthcare system; and performs related duties as assigned. In addition, will coordinate and supervise the case manager(s) assigned to the program; and performs related work as required.

DISTINGUISHING CHARACTERISTICS:

Social Workers independently provide a broad range of assessment, casework, counseling, treatment planning and crisis intervention consultative services to clients and/or their families in a clinic or home setting and assist in facilitating client progress through the healthcare system by monitoring their physical and mental states of health. Incumbents work with a multi-disciplinary team to development medical treatment plans and collaborate with other agencies and professionals in the community to coordinate care. Incumbents may serve as a social work team coordinator with responsibility for case management and consultation with other team members. Coordination of program and oversight of staff assigned to program.

Essential Duties:

- Works with first responders in field based health team to develop individualized treatment and service plans; encourages participation in the health care system through education; assesses and helps remove barriers to client's utilization of health care services; refers client to community resources for services in accordance with treatment plans; monitors and tracks client status; represents clients' needs and rights to providers and community in a variety of settings.

- Conducts psychosocial assessments of individuals, caregivers and/or families to determine social, economic, vocational, physical and mental health needs.
- Analyzes assessment findings to determine factors involved in clients' health problems; obtains relevant health information.
- Ability to conduct crisis-intervention and debriefing situations; Evaluates, coordinates and arranges for immediate service or treatment to address crisis situations.
- Prepares medical/social case summaries and reports; documents assessments, diagnoses and treatment plans, progress notes and treatment summary-related information as required by Medicare, Medi-Cal and other mandated regulations according to established procedures; prepares correspondence involving social evaluation of client, client follow-up and related matters; keeps required statistics.
- Informs and educates clients' family members about mental and/or physical health issues.
- Works with departmental, interagency and community task forces and committees to identify gaps in services for clients served. Provide outreach services, and conduct community education, if needed. Attends training programs, continuing professional education seminars and workshops.
- Will serve as a coordinator with responsibility for case management and consultation with other team members.
- May arrange transportation for a client to medical, social, educational and/or other services.
- Regular attendance is an essential function of this classification.

EMPLOYMENT STANDARDS

Knowledge of:

- Social work theory, principles and practice, including assessment, case management and counseling methods and current trends and issues in the field.
- Disease transmission and prevention and risk reduction strategies.
- Psychosocial treatment modalities and their use with various socio-economic, cultural and ethnic groups, conditions and expectations.
- Laws and regulations applicable to the work, including HIPPA regulations.
- Public healthcare and social service programs on the federal, state and local level.
- Principles and techniques of interviewing for the purpose of acquiring diagnostic information, affecting treatment and recording patient information.
- Community agencies providing resources for supportive services.
- City ordinances, codes, procedures and practices.
- Principles and practices of case documentation and report writing applicable to the work.
- Safety policies and safe practices applicable to the work.

Ability to:

- Appropriately identify, assess, diagnose and effect appropriate treatment plans utilizing community resources and psychosocial treatment modalities in meeting the needs of clients.
- Interview effectively for the purposes of acquiring diagnostic information and effecting treatment.
- Communicate effectively with people of various educational, socio-economic and cultural backgrounds.
- Understand and apply laws, regulations, policies and procedures applicable to the field of social work and the provision of healthcare and social services.
- Communicate effectively, both orally and in writing.
- Operate a computer and standard business software.
- Exercise tact, objectivity, sensitivity and sound judgment in dealing with a variety of people in a variety of sensitive and highly confidential situations.
- Establish and maintain effective working relationships with other staff members, clients and their family members, representatives of other public and private agencies involved in client services and others encountered in the course of work.

Training and Experience

Training: Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary for satisfactory job performance.

Education: A combination a Master's Degree in Social Work from a graduate school accredited by the Council on Social Work Education and one year of experience in medical, psychiatric, family or child welfare social work involving problems of medical, mental or emotional adjustment.